

Ruth Keeler Memorial Library

Exhibits Policy

Exhibits at Ruth Keeler Memorial Library (RKML) reflect the Library's role as an educational and cultural institution.

1. The scheduling, approval, and installation of exhibits is at the discretion of the Library and its staff.
2. An application is required for all exhibits and is subject to the same terms and conditions as set forth for the use of the library's public spaces as specified in the Policies for Use of the [Ruth Keeler Memorial Library](#). An Application Form is available at the Library and on its [website](#).
3. Individuals and/or organizations are responsible for the installation of their own exhibits.
4. Exhibits shall be installed and removed in accordance with the dates and times approved on the Application Form. Failure to comply with such time frames may result in the removal of the exhibit.
5. Exhibits at the Library are at your own risk. The Library does not provide insurance for any exhibit. The library assumes no responsibility for the exhibit at any time. It is up to the Exhibitor to provide whatever insurance they feel is appropriate.
6. The Exhibitor releases the Library, its trustees, officers, employees and agents of all liability for any damages, loss, theft, or injury, whether or not arising from their own negligence.
7. The Exhibitor will reimburse the Library for any damages to the Library property resulting from the exhibit or any exhibit-related activity.
8. The Exhibitor will not include in the exhibit any work by anyone who has not given their consent and agrees to be liable for any claims by any such individual who has not given their consent.
9. Any sales are subject to a 20% commission to the Library.